

# GWise MobileSync Server & GWise Address Book

This will describe how to sync specific addresses with your PDA device using the new GroupWise MobileSync Server. Before you begin, I suggest you create a separate address book, specifically used to sync up to your PDA. That way, you can limit the addresses you want and don't want. For this example, I created a **"PDA Synced Contacts"** address book in GroupWise. The following will show how I then set my device up to sync just that address book.

1.) On your regular desktop, open your web browser and go to the following address:

<http://hfgwlnxgms1.health-first.org>

or if not on the Health First Network:


<http://hfgwlnxgms-dmz1.health-first.org>

You should be presented with a login screen like this:

User Name:

Password:

Remember password on this computer



GroupWise Mobile Server manages your mobile devices and keeps them updated with all sorts of information--email, application data, file content, web pages, software, and PIM data (e.g., calendar and contacts). The suite includes the products listed below.

**Intellisync Wireless Email** gives you full mobile access to corporate email, calendar, contacts, to do list, and memos. Through wireless or wireline connections, you can synchronize your Pocket PC, Palm OS, Symbian, or PC mobile device and send and receive email. For some devices, Wireless Email can even send or "push" email messages and PIM information updates to your device immediately.

Wireless Email helps manage your business travel by automatically retrieving your itinerary information and presenting it on your mobile devices, along with appropriate driving directions, maps, and weather forecasts for your trips. You can also access your information from any web browser or internet-ready mobile phone.

**Intellisync Device Management** updates your device with the latest software from headquarters and gives administrators tools to troubleshoot any problems you might have with synchronization. It also provides backup and restore capabilities in case your device is ever damaged, lost, or the battery is completely drained.

**Intellisync File Sync** can send file and website updates to your device while you are mobile. When a document changes, only the changes are sent to your device. Sending only changes and not the entire document reduces the amount of time that you need to be connected.

**Intellisync Application Sync** mobilizes enterprise applications by synchronizing the data between various back end data sources, such as Oracle, DB2, and SQL Server, and the local database on mobile devices such as laptops, tablets, and PDAs. Intellisync Application Sync uses a store-and-forward architecture and synchronizes the data while the client is offline to optimize the user experience and provide high scalability.

Use your **Universal/PeopleSoft** username and password to login

2.) The next window you'll see will ask you to fill in some simple authentication information. City, ZIP code...etc. Just fill out any information that has a red asterisk (\*) next to it. Make sure to check the box stating:

**"I've verified that the above time zone is correct"**

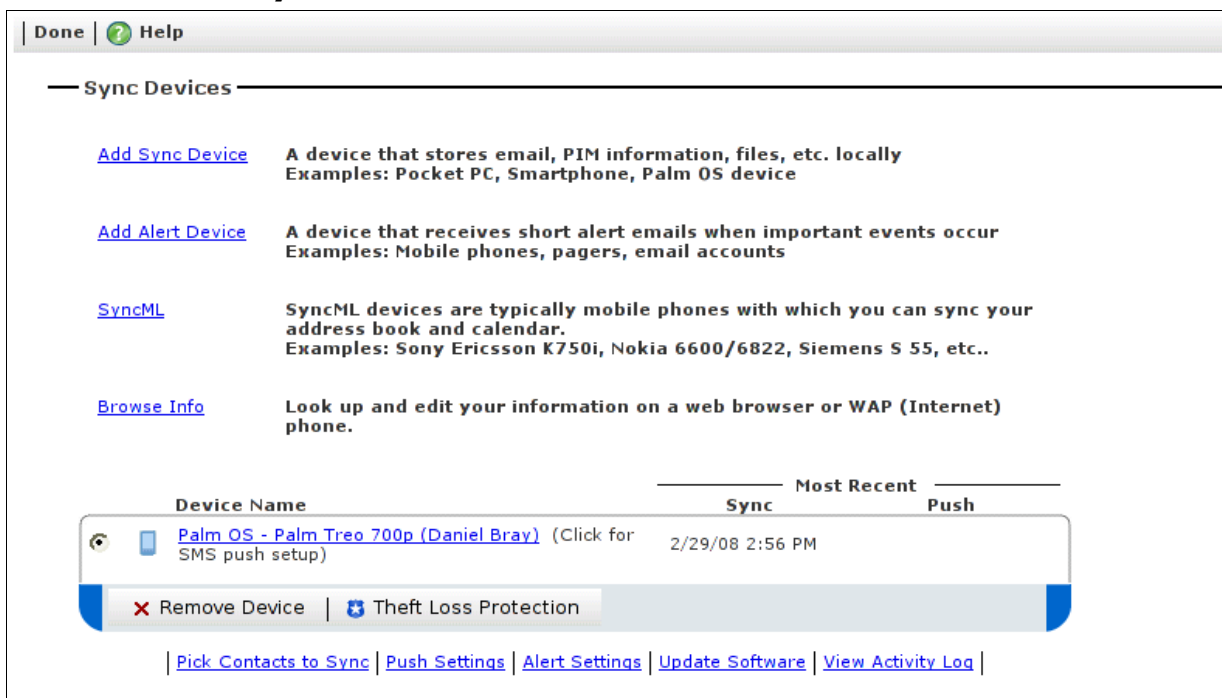
3.) The next screen will be asking you what new device you would like to set up. You should already have your PDA working with Gwise, so for this option we simply select **None** and continue on.

4.) Eventually, you'll end up at a left-hand list of options that look like this:

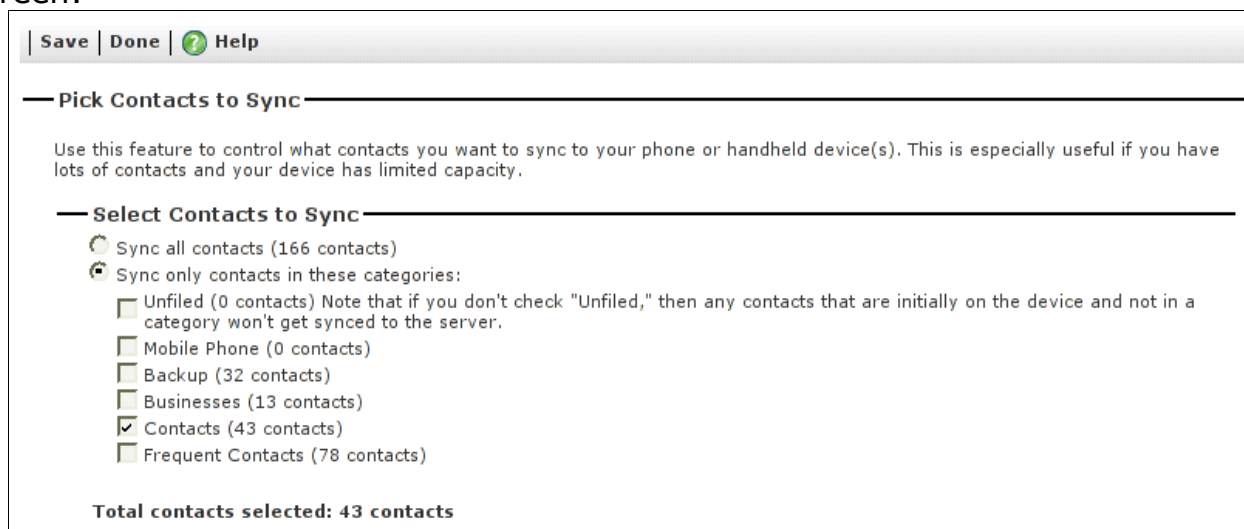


...click **Settings** to enter the configuration area

5.) In the middle of this screen, towards the left you'll see a link labeled: **"Pick Contacts to Sync"**



6.) After you click on **"Pick Contacts to Sync"**, you'll be presented with this next screen:



7.) You should put a checkbox next to the Address Book you created in GroupWise for the purposes of syncing. This is the only addresses that will get synced up. That way you can limit what you want to have show up.

8.) Once you click **Save** you are all done. The next sync cycle should pull those addresses over to your PDA. If you selected multiple Address Books, then multiple categories should show up on your PDA.